

On July 22, 2024, CalCERTS notified the California Energy Commission that it will no longer operate as a HERS Provider effective August 2, 2024.

What does this mean for HERS Raters?

To continue completing verifications you will need to cross-certify with CHEERS.

What is cross-certification and what do I need to do?

An existing Rater in good standing, certified through another Provider, is eligible to cross-certify with CHEERS.

Cross-certification is at no cost and does not require a Rater to complete any additional training or testing as long as current certifications can be verified.

If you're not already registered with CHEERS, you may be asked to complete the following:

1. Create a CHEERS Account
2. Provide a copy of your EPA Card
3. Provide a current Rater photo

How do I create a CHEERS Registry account?

Setting up a CHEERS Registry account is simple and free.

How to create a CHEERS Registry account: <https://youtu.be/9pVLrrGxvBY?feature=shared>

Quick link to register: <https://www.cheers.org/app/login?mode=register>

HERS Rater Account Settings

Once your CHEERS Registry Account is active, please review your HERS Rater Account Settings.

1. Set up your Equipment Manager
2. Request Signature Authorizations
3. Update Billing Information

Here is a CHEERS Registry tutorial that shows how to manage your HERS Rater Account Settings:
<https://youtu.be/QW5nsr3w-w0?feature=shared>

What about projects previously registered for permit through CalCERTS?

HVAC changeouts, Custom Home, Performance Alteration, and Community projects that have received all final inspections and are no longer active, will remain in the CalCERTS Registry indefinitely.

Projects that have not received all final inspections and will require verifications after August 2, 2024, will need to be uploaded to the CHEERS Registry.

1. Work with the Energy Consultant to have the xml-bees file(s) uploaded to the CHEERS Registry as they normally would a new project.
2. CHEERS is here to help.
 - a. Send the xml-bees file(s) to help@cheers.org, along with a copy of the original registered pdf.
 - b. Provide the name of the Rater company that will need access to the project, and the CHEERS team will do our best to upload the file(s) to the CHEERS Registry within 24-48 hours.

How do I continue a community project with CHEERS that has already been model tested in CalCERTS?

- Documentation Author must provide ~~or~~ (upload) the original xml-bees file(s) and registered PDF(s).
- The Documentation Author and Responsible Designer must be registered with CHEERS.
- Trades must be registered and added to the project under members.
- Submit a Model Test Exemption (see below) to certify as a transfer

What is a Model Test Exemption?

A Model Test Exemption is an authorized representative confirming that a plan has already been model tested in another Registry.

What documentation is required as proof of a Model Test Exemption?

A single PDF with all completed and registered Title 24 documents (CF1R, CF2Rs, CF3Rs) from the originating registry is required as proof that the plan has been successfully model tested.

How do I submit a Model Test Exemption through the CHEERS Registry?

The button to Certify as a Transfer can be found at the plan level on the Community Details page.

- On the Community tab select the community from the list
- Under Performance Compliance Plans click on the applicable Plan
- Scroll to the bottom of the page to Model Test Exemption and click the Certify as Transfer button
- Attach a single PDF of the CF1R, CF2Rs, and CF3Rs and submit

**CHEERS Admin may review the submission and will remove the Exemption should it be determined not to eligible.*

My project is uploaded but I am not sure how to navigate the CHEERS Registry.

Here is a quick list of CHEERS Registry tutorials to help you get started:

<https://youtube.com/playlist?list=PLdtMrY3KP1ptAffbEtvEWzmGOes44MVDi&feature=shared>

Table of Contents

- Part 2A Landing Page
- Part 2B Navigating Documents
- Part 3 Project Status Report
- Part 4 Viewing and Downloading Documents
- Part 5A Creating a new custom home project
- Part 5B Creating a new Community
- Part 5C Creating New Lots in an Existing Community
- Part 6 Signing off on a document
- Part 7 Filling out the CF2R
- Part 8 Activity Wall

You can find a comprehensive list of CHEERS Registry tutorials on our YouTube channel

<https://www.youtube.com/@cheersregistry/playlists>

Who can I contact if I need help?

CHEERS Customer Support team is available by phone and email to answer your questions and provide additional guidance as needed.

Phone: 1-800-424-3377

Email: help@cheers.org

Our team will be in touch with updates as we learn more.